



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

3101 Park  
Center Drive

Alexandria, VA  
22302-1500

**SUBJECT:** Solicitation for Fiscal Year (FY) 2009 WIC Special Project Grants

**TO:** WIC State Agencies

The Food and Nutrition Service (FNS) is soliciting applications for (FY) 2009 WIC Special Project Grants (both Special Project Full Grants and Concept Paper Development Grants). FNS expects to set aside up to \$500,000 to support WIC Special State projects. The awards will be made by September 30, 2009 as cooperative agreements, pending availability of funds. Concept Paper Development funding for FY 2009 will be used to develop a concept into a full grant proposal for the FY 2010 solicitation cycle.

Development Grants for FY 2009 are not restricted to a predefined list of subject areas. Grants will be accepted for consideration on all WIC related program areas and may cover the general WIC population or specific segments of the WIC population.

WIC Concept Papers will be accepted for consideration on all WIC related program areas as they relate to Native Americans currently participating in WIC or potentially eligible to apply for and receive WIC benefits, as WIC participants in Indian Tribal Organizations (ITOs) or geographic WIC State Agencies. Concept Papers focusing on Native Americans and WIC are not restricted to a predefined list of subject areas and will be accepted for consideration on all WIC related program areas.

State agencies may not submit more than one proposal for either a Full Grant or a Concept Paper Development Grant, although a single State agency may submit one proposal for a Full Grant and a second proposal for a Concept Paper Development Grant.

Extensive dissemination of the results of successful projects is expected at the end of each project, so that other State agencies will have the opportunity to replicate projects and/or learn from the results.

Any State agency planning to apply for FY 2009 WIC Special Project Grant funding may wish to submit an **"Intent to Submit an Application" form by Friday, February 27, 2009** for Full Grant applications and by **Thursday, March 5, 2009** for a Concept Paper Development Grant, using the attachment in the Request for Application. As noted, a State agency that applies for a FY 2009 WIC Special Project Full Grant may also submit a separate application for FY 2009 Concept Paper Development funding.

Applications/proposals may be submitted either in hard copy or electronically. Electronic applications must be submitted directly at <http://www.grants.gov/>. This is a government website designed for electronic submission of applications/proposals. We advise that you allow ample time to familiarize yourself with the system's requirements. You will need both a Data Universal Number (DUNS) and a Contract Registry Number to access the system. You may contact Dun and Bradstreet at 1-800-234-3867 to obtain a DUNS number if you do not have one already.

Attached are the FY 2009 WIC Special Project Grants Requests for Applications for Full Grants (**Application A**) and the Concept Paper Development Grants (**Application B**). The submission of an application does NOT guarantee funding. Please read the contents of this package carefully to ensure that all required documents are submitted.


Applications should be submitted to:

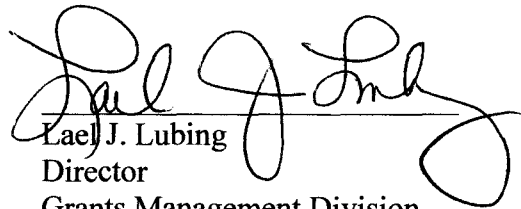
**Veronica Ferrell, Grants Officer  
Food and Nutrition Service, USDA  
Grants Management Division  
3101 Park Center Drive, Room 738  
Alexandria, VA 22302.**

**Applications are due on or before 5:00 p.m. Eastern Daylight Saving Time on Monday, April 13, 2009 for a Full Grant proposal and a Concept Paper. It is your responsibility to meet the deadlines. Applications submitted by direct e-mail or fax will not be accepted. Late applications will not be considered in the competition. Furthermore, we will not consider additions or revisions to applications once applications are received.**

Please carefully review the application package(s). If there are any questions regarding this solicitation, please contact Veronica Ferrell of the Grants Management Division via email at [veronica.ferrell@fns.usda.gov](mailto:veronica.ferrell@fns.usda.gov).

Sincerely,

  
Steven Carlson  
Director  
Office of Research and Analysis

  
Lael J. Lubing  
Director  
Grants Management Division

Attachments